



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

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August 21, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: TRAFFIC SIGNAL  
SYNCHRONIZATION PROGRAM  
GARVEY AVENUE FROM WESTMINSTER AVENUE TO ROSEMEAD BOULEVARD  
AWARD OF CONSULTANT SERVICES AGREEMENT  
CITIES OF ALHAMBRA, MONTEREY PARK, ROSEMEAD, AND  
SOUTH EL MONTE  
(SUPERVISORIAL DISTRICTS 1 AND 5)  
(3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Director of Public Works or his designee to execute a Consultant Services Agreement with Katz, Okitsu and Associates, to prepare plans, specifications, estimates, and provide construction assistance services for the Garvey Avenue Traffic Signal Synchronization Project and to establish the effective date following your Board's approval. The agreement will be for a not-to-exceed fee of \$183,000 to be financed with Los Angeles County Metropolitan Transportation Authority Grant Funds and Proposition C Local Return Funds.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to improve traffic flow on Garvey Avenue with grant funds the Department of Public Works has received. Your action will provide the Department of Public Works with consultant assistance to perform engineering work.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we provide Organizational Effectiveness (Goal 3) by securing sufficient staffing resources to ensure an efficient, effective, and goal-oriented project delivery system.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County's General Fund. The recommended Consultant Service Agreement is for a not-to-exceed fee of \$183,000, including \$17,000 for unforeseen additional work, which may arise during progress of the work. Funding for this agreement is included in the Fiscal Year 2007-08 Proposition C Local Return Fund Budget.

The Metropolitan Transportation Authority (Metro) will reimburse approximately 79 percent of the cost from Los Angeles County Metro 2001 Call for Projects Proposition C Discretionary Grant Funds for the San Gabriel Valley Cities Traffic Signal Forum. Unforeseen additional work within this allowance will not be performed without prior written authorization from the Director of Public Works or his designee.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

We are recommending that your Board award and authorize the Director of Public Works or his designee to execute a Consultant Services Agreement with Katz, Okitsu and Associates, for the preparation of construction documents and to provide for construction support and as-built plan preparation for the proposed Garvey Avenue Traffic Signal Synchronization Project located in the Cities of Alhambra, Monterey Park, Rosemead, and South El Monte, and to establish the effective date following Board approval. When construction documents and jurisdictional approvals are completed, tentatively scheduled for July 2008, the Department of Public Works will return to your Board to adopt plans, specifications, and advertise for bids to construct the project. The recommended Consultant Services Agreement will provide design and construction support services for the Garvey Avenue Project in support of Public Works Traffic Signal Synchronization Program. The project includes Garvey Avenue from Westminster Avenue to Rosemead Boulevard. The Department of Public Works has successfully used consulting firms to perform design work of a similar nature on other projects.

A standard agreement in the form previously approved by County Counsel will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included.

As required by your Board, language has been incorporated into the Consultant Services Agreement stating that the consultant shall notify its employees, and shall require each subconsultant to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal Income Tax laws.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of a contract award, Katz, Okitsu and Associates, is willing to consider Greater Avenues for Independence/General Relief Opportunities for Work Program participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 Newborn Abandonment Law (Safely Surrendered Baby Law).

Katz, Okitsu and Associates is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

Katz, Okitsu and Associates adheres to the provisions of the County's Ordinance entitled Contractor Employee Jury Service (Jury Service Programs) as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code.

#### **ENVIRONMENTAL DOCUMENTATION**

In accordance with Section 15378(b)(4) of the State of California Environmental Quality Act (CEQA) Guidelines approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of CEQA.

#### **CONTRACTING PROCESS**

On September 7, 2006, the Department of Public Works issued a Request for Proposal to 26 firms to develop a select list of qualified consultants to provide as-needed traffic design services and 18 firms submitted proposals for review and evaluation. An evaluation committee, consisting of the Department of Public Works engineering staff, evaluated the proposals. These evaluations were based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of these proposals, the committee developed a select list of eight qualified firms.

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The firms selected were Advantec Consulting Engineers, Inc.; Katz, Okitsu and Associates; Kimley-Horn and Associates; RBF Consulting, Inc.; Lin Consulting, Inc.; Van Dell and Associates; Albert Grover and Associates; and Transportation Engineers.

As stated in the Request for Proposal, the Department of Public Works shall select consultants from the select list of qualified consultants for each project in order of established evaluation ranking. Katz, Okitsu and Associates, is the next firm on the list.

Participation by Community Business Enterprise (CBE) in the project is encouraged through the Department of Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith effort to utilize CBE.

Katz, Okitsu and Associates, is aware of the Department of Public Works' CBE Outreach Program and their proposed CBE participation (25 percent) is on file with the Department of Public Works. The Department of Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreement, as this agreement is for non-Proposition A services.

As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with the Department of Public Works, the Request for Proposal to develop the select list of qualified consultants was posted on the Doing Business With The County website. Attached is a copy of the website posting for your reference.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

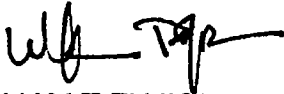
By hiring a consultant to perform this specific engineering service, we can align the Department of Public Works staff with the performance of routine traffic services.

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**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works, Traffic and Lighting Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a horizontal line extending to the right.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DLW  
WJW:pc

Attachment

c: County Counsel  
Department of Public Social Services (GAIN/GROW Program)

**Bid Detail Information**

**Bid Number :** AJX7001L

**Bid Title :** Traffic Design Services - Development of Select List

**Bid Type :** Service

**Department :** Public Works

**Commodity :** ENGINEERING -TRAFFIC AND TRANSPORTATION

**Open Date :** 9/7/2006

**Closing Date :** 10/5/2006 3:00 PM

**Bid Amount :** N/A

**Bid Download :** Not Available

**Bid Description :** The County of Los Angeles Department of Public Works is requesting proposals from qualified firms to provide design services for a variety of traffic engineering projects throughout the County of Los Angeles.

The scope may range from the completion of traffic signal plan(s) for a minimum of one traffic signal to an undetermined number of traffic signals which may or may not be part of a linear coordinated system or a network of coordinated systems, and/or the completion of signing and striping plan(s) ranging in complexity from longitudinal lane lines along a highway reach to a complex intersection layout.

**Contact Name :** Ron Beal

**Contact Phone# :** (826) 458-2587

**Contact Email :** [rbeal@ladpw.org](mailto:rbeal@ladpw.org)

**Last Changed On :** 9/12/2006 2:00:58 PM

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